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PAVAN KUMAR REDDY PALAGIRI

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Hyderabad

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### PROFESSIONAL SUMMARY

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- 1.7 years of experience in Project Management, Quality Management System and Agile / Scrum Implementation.
- Strong delivery focus, having excellent communication skills and an ability to lead a team effectively.
- Proven track record of successfully handling projects for various reputed clients.
- Ability to adapt in a fast paced Agile Scrum environment
- Ensured that agile principles processes are implemented and adopted.
- Good skills and practical knowledge of servant leadership, facilitation, situational awareness, conflict resolution, continual improvement, empowerment, and increasing transparency.

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### EXPERIENCE

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#### REAN CLOUD INDIA PVT LTD

Hyderabad, Telangana

Scrum Master

01/2017 to Till Date

#### Responsibilities as Scrum Master

- Assessing the Scrum maturity of the team and coaching them to reach higher maturity levels, at a pace that is sustainable and comfortable.
- Facilitate daily scrum, sprint planning, sprint review, and sprint retrospective ceremonies.
- Working with product owner on artifacts such as Product backlog, Sprint backlog, Sprint burn down, and Release burn down chart.
- Support the product owner to ensure the backlog has sufficient prioritized user stories in readiness for the team to work on.
- Applying expert judgment to the removal of impediments, keeping teams focused and delivering success in rapidly evolving and dynamic environments
- Tracking project dependencies outside the project team's control and escalating the issues as necessary.
- Maintain metrics that provide visibility to stakeholders on team-level progress and quality.
- Raise the alarm at the right time in case of unexpected delays, resource issues etc.,
- Managing all project related information like Status Report, Issues and Risks.
- Implementing the Optimized process in the Projects for the smooth delivery

#### ALTIMETRIK INDIA PVT LTD

Bangalore, Karnataka

Executive Process Innovation (Multiple Roles)

08/2015 to 01/2017

#### Responsibilities as Project Lead

- Plans, directs, and co-ordinates the team's activities to manage and implement project.

- Track record of keeping project milestones on track and delivering projects on schedules Delivery date.
- Identifying Risks, Creating Risk mitigation plans and assessments for Risks.
- Identify stakeholders during the project kick-off and involve them in all the meetings
- Managed Daily stand ups, Sprint planning, review, retrospective, Product Backlog, Sprint Burndown.
- Managed the Requirements Traceability Matrix through the lifecycle of the project.
- Keeping project team updated with Daily Status and Meeting minutes
- Key Performance Metrics identification and measure against goals.
- Track efforts and project in JIRA (Project Management tool)

### **Responsibilities as Software Quality Assurance**

- Conducted Process Compliance Reviews
- Conducted Internal Audit within the Organization
- Conducted Configuration Management Audit for the projects
- Collected Metrics and Created Metrics Dashboard for the projects
- Published Weekly Project Specific Metrics Dashboard to the leadership team

### **Responsibilities as JIRA Administrator**

- Create Projects, Manage Dashboards and Add Gadgets according to requirement
- Conducting Org wide JIRA Training
- Expertize in Complete JIRA Administration part

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### **SKILLS**

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Project Management  
 Resource Management  
 Certified Scrum Master  
 JIRA Service Desk  
 ISO 9k:2015  
 SharePoint Administration  
 Adobe Photoshop

Risk Management  
 Quality Assurance  
 JIRA Software  
 JIRA Confluence  
 CMMI  
 iTop  
 MS Office

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### **CERTIFICATIONS**

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- Certified Scrum Master from Scrum Alliance
- ISO 9001: 2015 trained and certified from BUREAU VERITAS
- Received SPOT award for handling the project successfully

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### **EDUCATION**

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**B-TECH:** ELECTRONICS AND COMMUNICATION ENGINEERING